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**BAE SYSTEMS**

Ref: YM/L/05.36.2021

08 September 2021

Neil Gouldby  
Aero Fabrications  
Common Lane, Watnall,  
Nottingham,  
United Kingdom,  
NG16 1HD

Dear Sirs,

**Regional Aircraft Letter of Authorisation, Ref : RALOA/00412/1**

This letter constitutes an offer to Aero Fabrications, situated at the following site(s), **Common Lane, Watnall, Nottingham, United Kingdom, NG16 1HD**, on the BAE Systems Air Prestwick Approved Suppliers List (ASL) under the terms of your Third Party Approval(s) - Ref: AS9100D and ISO9001:2015 certificate **FM 39638 & NADCAP**.

All future deliveries must be released on a Certificate of Conformity quoting your Letter of Authorisation reference number (RALOA/00412/1) in the remarks box along with all associated design data used.

All suppliers entered on our register are subject to periodic review which, in the case of your approval, is due **21/08/2024**. This Letter of Authorisation does not confer Direct Ship Authority and is therefore only applicable in furtherance of BAE Systems Air Prestwick purchase orders. Please also note that this offer, should it be accepted, does not guarantee that BAE Systems Air Prestwick will place any orders on Aero Fabrications.

Terms and conditions, including scope definition, associated with this Approval are shown at Appendix 1 on the reverse of this letter. Aero Fabrications shall be deemed to have accepted these terms, and the conditions set out in this letter, unless you advise otherwise within 28 days of the date of this letter. Should you require any further information, please do not hesitate to contact me Scott Russell, on Tel No. 03300478427.

**Yours faithfully,**  
**For and on behalf of**  
**BAE SYSTEMS (Operations) Limited,**  
**BAE Systems Air Prestwick**

Scott Russell  
Principal Quality Engineer

Copy to Richard Higginbottom - Quality Manager

## Appendix 1 – Terms and conditions of Approval

1. The Air Prestwick Quality team must be notified immediately of any proposed significant changes that will affect your AS/EN9100 or ISO approval, including NAA audit level 1 findings. Also included are any changes to Company name, location of premises Managing Director or Accountable Manager, Quality Manager, other key personnel or facilities affecting product quality or special processes. BAE Systems reserves the right to review continuance of approval as a result of any such changes.
2. The supplier's Management System shall be administered and maintained by a Quality Manager who has an appropriate degree of independence from operations direction to enable quality requirements to be complied with. Air Prestwick Form PS001\_9 shall be completed when requested in respect of all Inspectors raising the C of C.
3. All raw materials, parts and services not provided by BAE Systems Air Prestwick must be obtained only from Air Prestwick approved sources or with the prior approval of Air Prestwick Quality.
4. Periodic reviews of your Management System, Product(s) and/ or Process (es) may be undertaken by authorised representatives of BAE Systems who will require access to your, and your suppliers premises at all reasonable times. (This access shall also be extended to our customers and regulatory authorities). The Air Prestwick Quality team may additionally direct that reviews addressing specific areas of activity be undertaken when he considers circumstances so warrant. Non disclosure agreements may apply.
5. All Air Prestwick approved suppliers shall have their own Alerts and Recalls process that identifies what actions are required when notifying BAE Systems Air Prestwick and/or their customers about suspect or non-conforming product. Identification of an incident which requires an Alert or Recall being notified to BAE Systems Air Prestwick shall be sent within 72 hours of the incident being highlighted along with supporting evidence available. Full details and further supporting evidence shall be supplied as it becomes available.
6. The supplier shall provide a report detailing root cause, corrective & preventive action within 28 days of notification for products rejected or other aspects of quality compliance. Such requests may be the subject of a formal letter or via a Quality Notification (QN) and External Non-Conformance Report (ENCR) raised by our Inspectors. Batch traceability must be maintained accordingly.
7. Quality records related to BAE Systems Air Prestwick products shall be retained in accordance with the requirements of the UK CAA Part 21 regulation and shall be made available upon request. Product certification or conformity records shall not be disposed of without the approval of BAE Systems Air Prestwick.
8. The supplier shall comply with pertinent Air Prestwick quality requirements to assure conformity to approved design data and compliance with the terms of approval.
9. Should your approval identify NDT (Non-Destructive Testing) as a specific category of approval, your Written Practice and evidence of the qualification and approval of your NDT L3 shall be provided to enable assessment and verification by BAE Systems Air Prestwick's nominated NDT Level 3. Should you lose the services of your nominated NDT Level 3, you shall notify Air Prestwick Quality immediately and nominate a replacement within 30 days, failure to do so may result in your NDT categories of approval being withdrawn.
10. Should you at any time be requested to undertake work for another Air Prestwick approved supplier which is outside the scope of this approval, you are required to notify the Air Prestwick Quality Team in order that suitable quality arrangements may be made.
11. First Article Inspections are to be conducted in accordance with Air Prestwick procedure PD006 in conjunction with AS9102 or when requested on the Purchase Order.
12. Applications for Concessions, Production Permits and Works Query Notes shall be iaw Air Prestwick procedure PD001 and directed to the Air Prestwick Design Liaison team via e-mail address: [RAdesignliaison@baesystems.com](mailto:RAdesignliaison@baesystems.com).
13. The Scope of this Approval is based upon your 3<sup>rd</sup> Party Approvals: **AS9100 - The manufacture of metallic and pre-formed composite details and assemblies including heat treatment, waterjet cutting, material testing, chemical processing, painting & NADCAP. NOTE: Welding is currently excluded from scope.**
14. BAE Systems Standard Terms and Conditions of Purchase shall apply in conjunction with the terms set out herein with respect to any purchase order submitted by BAE Systems Air Prestwick to the supplier. In the event of any inconsistency between the terms of this letter and the aforementioned standard terms and conditions of purchase then the terms of this letter shall take precedence. The combined terms and conditions as set out in this clause shall apply exclusively to any work performed by the supplier at the request of BAE Systems Air Prestwick and any terms and conditions imposed by the supplier will only be effective if both parties agree in writing in advance. Where the approval arrangements permit sale directly to intermediate or end users, the seller's own terms shall apply per trading agreement with their customers.